

ENTERPRISE QUESTIONNAIRE

1. Name of business entity (bidder):
2. Company CIPC registration number (if applicable):
3. Central Supplier Database (CSD) registration number:

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Your unique registration number as provided above will be used to capture your company details as a vendor to the Electoral Commission. The Electoral Commission will draw your registration detail from the National Treasury Central Supplier Database (CSD) and any changes (including banking details) you effect to your registration on the CSD will automatically update your registration as a vendor to the Electoral Commission. Detail provided on invoices issued to the Electoral Commission must correspond to the detail of your company as registered on the Central Supplier Database (CSD). It remains your responsibility to ensure that details are correct to enable the Electoral Commission to effect any payments due to you.

4. Contact person (person representing bidder):
5. Contact number:
6. Cellphone number:
7. eMail address:
8. The names of directors/trustees/shareholders/members/partners of companies are drawn from the Central Supplier Database (CSD). Please provide the detail of any trustees/shareholders/owners and their individual identity numbers that do not appear on your CSD registration in the table below.

Full Name	Identity Number

NOTE THAT, IN RESPECT OF QUOTES, THIS ONLY NEEDS TO BE COMPLETED BY BIDDERS THAT HAVE NOT PREVIOUSLY REGISTERED AS SUPPLIERS WITH THE ELECTORAL COMMISSION

9. SMME Classification (Tick one applicable to your company):

Large		Very Small	
Medium		Micro	
Small			

10. Please stipulate the B-BBEE status level of contribution as it appears on the certificate/affidavit for your entity

YES		NO	
YES		NO	

11. Is the entity an exempted micro enterprise (EME) for the purposes of the Preferential Procurement Regulations, 2017?

12. Has a B-BBEE status level verification certificate/affidavit been submitted?

13. If yes, who issued the certificate?

Commissioner of Oaths in the case of an applicable sworn affidavit	
A verification agency accredited by the South African Accreditation System (SANAS)	

All service providers must submit original or certified copies of their status level certificates/affidavits together with their bid documentation in support of and confirming the B-BBEE status level indicated above. Failure to submit the certificate will result in a bidder being deemed as a non-compliant contributor and a status level of zero (0) will be allocated.

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